



PARENTS • TEACHERS • FRIENDS
Serving As a Supportive and Fundraising Body

PTF Meeting Agenda

August 27, 2025, at 6:00 p.m.

Attendees: Meaghan Drummond, Brianne Rednour, Kristi Wriston, Melinda Tarvin, Andrea Volkerding, Chelsi Lloyd, Alisha Daniels, Jen Ott, Janna Owens, Renee Moeckel, Paige Wriston, Katie Welsch, Sarah Wiskamp

1. Opening Prayer
2. PTF Officer Reports
 - a. Secretary's Report (Katie Welsch): The May meeting minutes were posted to the PTF Facebook page and school website, plus emailed out to families. This is how we typically share meeting minutes after every meeting (typically by the end of the week).
 - i. Secretary's report approved, with a motion from Brianne Rednour, seconded by Janna Owens.
 - b. Treasurer's Report (Sarah Wiskamp)

Starting balance: \$9,773.09

Income

Walton's: \$517.00

Spirit Wear: \$10.00

Field Trip-Parent Portion: \$46.00

Uniform Store: \$17.50

Fridays: \$400.00

Tequila's: \$250.00

Income Total: \$1,240.50

Expenses

Kim Wyman/Teacher Appreciation Day: \$139.23

Tuition Raffle: \$250.00

8th Grade Gifts: \$47.36

Pool Reservation: \$280.00

Back-to-School Pool Party: \$250.44

Parade: \$98.32

Teachers Back-to-School Startup Cash: \$1,700.00

Classroom Paper Supplies, Wipes, Ziplocs: \$491.49

PreK Classroom Cubbies: \$199.88

Expenses Total: \$3,456.72

Ending balance: \$7,556.87

Treasurer's report approved, with a motion from Jen Ott, seconded by Alisha Daniels.
3. Principal's Report
 - a. Mrs. Hildebrand has been gathering RSVPs for Grandparents Day and will share the final count when she has it. Kim Wyman is helping to organize this year's event, and Sarah Wiskamp will help with setup the day of. It will be important to remind families about the parking situation, as much of the parking lot will be taken up with stands for the Parish Picnic.



PARENTS • TEACHERS • FRIENDS

Serving As a Supportive and Fundraising Body

4. Teacher's Report (Melinda Tarvin): The school year is off to a good start, and her PreK students are adjusting to their classroom routines. On October 10, the PreK-Kindergarten classes plan to go on a field trip to the pumpkin farm at Eckert's-Millstadt.
5. Standing Committees Reports
 - a. RaiseRight (Katie Welsch/Sarah Wiskamp): This is a program that is open to all families (PreK-8), and friends/families can also support it. You simply buy gift cards, and a certain percentage of that purchase goes back toward your family tuition account + PTF. If you're interested in learning more or have questions, reach out to Katie or Sarah; there's also additional information available on the school website. We have lots of local vendors, as well as tons of big-box stores who participate in the program.
 - b. Quarterly Teacher Luncheon (John & Kristi Correll). No updates yet, but we typically either ask families to chip in items for a lunch or order something for the teachers.
 - c. Family Dining Nights Out (Paige Wriston/Cheryl Sinn). This is one of PTF's primary fundraisers, in which we partner with local restaurants and earn a portion of the profits from the event. Upcoming Dining Nights Out will be: Sept. 23 at McDonald's in Freeburg (will include a coloring contest for the kids), Oct. 15 at Red Robin, and Nov. 18 at The Bullpen (will include a 50/50 raffle + bake sale). Reifschneider's is coming up in December (date TBD).
 - d. Uniform Store (Alisha Daniels/Janna Owens): Alisha was recently up there to organize some of the newer donations. They will look into possibly offering a voucher to families this year—possibly as we move into winter—to encourage more families to check out the store.
 - e. Spirit Wear (Renee Moeckel/Paige Wriston): Orders closed on Monday, and Renee is hoping to have orders out to families by Friday of next week.
6. Old Business
 - a. Back-to-School Pool Party
 - i. We were back in Freeburg this year, and families seemed to enjoy the earlier start time for the party, especially to make sure the younger kids could join us. PTF will be proactive about trying to do schedule it again in Freeburg as soon as pool reservations open next year.
 - b. Start-of-year signups
 - i. This year, PTF separated out the fall events signup from the spring events signup (to come later) in the hopes of making it a little more manageable for families to look at and determine their availability. We've had a really strong response so far!
7. New Business/Upcoming Events
 - a. PTF Budget
 - i. Knowing we are in an auction year, the PTF Exec Board is comfortable running with a slight deficit for the budget entering the year. We've also increased some of the expenses in response to feedback from chairs of last year's events, as well as to ensure we have enough coverage for things like field trips and miscellaneous expenses (i.e. requests from the school/teachers that we want to support, such as buying extra storage cubbies this year for PreK).
 - ii. PTF will plan to provide a budget update in January to see if we're on track with our initial projections, so we can adjust if needed.
 - iii. Janna Owens made a motion to approve the budget. The budget was unanimously approved by a voice vote from all in attendance.



PARENTS • TEACHERS • FRIENDS

Serving As a Supportive and Fundraising Body

- b. Grandparents & VIPs day (9/4)
 - i. Discussed above!
 - c. Parish Picnic – Kids Games (9/6)
 - i. We could still use some additional help with the evening slots for the kids games, as well as donations of cans of soda/suckers/small candies. A big thank you to all who have signed up for Kids Games or other stands at the picnic!
 - d. Trunk or Treat (10/25): Update from Katie Welsch: This year's event will be the morning of Saturday, October 25, and is open to the entire community to attend. The formal signup for trunks will be coming out after the Parish Picnic. If anyone is interested in co-chairing with me, feel free to sign up on the Signup Genius or reach out to me directly.
- 8.** Next Meeting: Tuesday, October 14, 2025
- 9.** Closing Prayer
- 10.** Meeting Adjourned